**SCREENING REPORT**

**Policies are screened in accordance with Section 75 of the Northern Ireland Act 1998**

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| ***Date*** | ***Policy Name*** | ***Policy Aim*** | ***Brief Description*** | ***Screening Decision*** |
| 2013/14 | Childcare Voucher Scheme / Cycle to Work Scheme | Guidelines for staff in relation to the Childcare Voucher Scheme and Cycle to Work Scheme | Internal policy for InterTradeIreland staff on guidelines for the Childcare Vouchers and Cycle to Work Scheme | Screened out |
| 2013/14 | Corporate Plan | Sets out the aims, mission, vision and strategy for InterTradeIreland during 2014-2016 | Corporate Plan detailing all aspects of InterTradeIreland’s policies and activities during 2014-2016 | Screened out |
| 2013/14 | Elevate Programme | Sales development programme for small businesses | Assisting micro-businesses who are looking to identify cross-border markets and customers to win new business | Screened out |
| 2014/15 | Record Management Policy | Staff guidelines on managing records held and created by InterTradeIreland | Manage the information records held within InterTradeIreland | Screened out |
| ***Date*** | ***Policy Name*** | ***Policy Aim*** | ***Brief Description*** | ***Screening Decision*** |
| 2014/15 | Data Protection Policy | Guidelines to ensure staff are fully aware of and abide by their duties under the Data Protection Act 1998. | Internal policy for InterTradeIreland staff on guidelines for managing, storing and recording personal data. | Screened out |
| 2015/2016 | Co-Innovate Programme | The Co Innovate programme is working primarily to increase the number and capacity of SMEs engaged in cross-border research and innovation activity in the region aimed at the development of new products, processes and services. | **Co-Innovate** is a partnership consisting of key economic development agencies from Ireland, Northern Ireland and Scotland, with extensive experience of delivering R&I programmes to SMEs:  The Co-Innovate programme has been developed to meet particular aims and objectives of Interreg VA. | Screened out |