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# Go-2-Tender Online Workshop - Registration Form

Please complete **in full** – This document will form the basis for selection.

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| **Various dates are available to join a Go-2-Tender Online Workshop**  |
| **Please indicate your preferred date:** | Click here to enter text. |

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| **Company Information** |
| **Business Name:** | Click here to enter text. |
| **Date Established:** | Click here to enter a date. |
| **Legal Entity Type** |

|  |  |
| --- | --- |
| **LTD** | Click here to enter text. |
| **SOLE TRADER** | Click here to enter text. |
| **PLC** | Click here to enter text. |
| **PARTNERSHIP** | Click here to enter text. |
| **LLP** | Click here to enter text. |
| **Other** *(please provide)* | Click here to enter text. |

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| **No. of employees:** | Click here to enter text. |
| **Participant Name:** | **First Name**: Click here to enter a date. | **Surname**: Click here to enter a date. |
| **Participant Title:** |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Mr** | **Mrs** | **Miss** | **Ms** | **Dr** | **Sir** | **Prof** | **Minister** | **Lady** | **Lord** |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

 |
| **Position:** | Click here to enter text. |
| **Address** |  |
| **Address 1:** | Click here to enter text. |
| **Address 2:** | Click here to enter text. |
| **Town / City:** | Click here to enter text. |
| **County:** | Choose an item. |
| **Postcode / Eircode:** | Click here to enter text. |
| **Telephone:** | Click here to enter text. | (M): Click here to enter text. |
| **Participant’s direct email:** | Click here to enter text. |
| **Website:** | Click here to enter text. |
| **Are you a client of:** | Enterprise Ireland | Click here to enter text. |
| Invest Northern Ireland | Click here to enter text. |
| **Please describe your product / service:** | Click here to enter text. |
| **NACE Code** | NACE 1: Click here to enter text. | NACE 2: Click here to enter text. |
| **How did you hear about the workshop?**e.g. *ITI Direct Mail, ITI Social Media, Envision Direct Mail, Agency Referral, Consultant Referral, Online/Web, Radio, Word of Mouth, Other etc.* | Click here to enter text. | **Other:** Click here to enter text. |
| **Financial Information** |
| **Total Turnover***(Most recent financial Year)***Gross Profit****Net Profit** | £/€ Click here to enter text.£/€ Click here to enter text.£/€ Click here to enter text. |
| ***\*Note-*** *This information will be treated with strictest confidence but is required by InterTradeIreland to authorise participation.* |
| **Geographical Spread of your Current Business** |
| **Please provide a breakdown [in % terms] of your sales last year by geographical market.** |
| ***% NI:*** Click here to enter text.***% ROI:*** Click here to enter text.***% Export business off the island of Ireland:*** Click here to enter text. |

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| **Previous Tendering Experience** |
| **Can you please provide an indication of your previous tendering experience:**

|  |  |  |
| --- | --- | --- |
|  | **No. Tenders Submitted in Last 12 Months** | **No. Tenders Won in Last 12 Months** |
| **In your own Jurisdiction** | Click here to enter text. | Click here to enter text. |
| **In the opposite Jurisdiction** | Click here to enter text. | Click here to enter text. |

**Typical Tender Value that you have submitted/won:** **£/€** Click here to enter text. |
| **Please comment on your experience of targeting the Public Sector Market:**Click here to enter text. |
| **New Business in the Public Sector Market** |
| **Where do you envisage winning business in the All Island Public Sector Market?** *(if known)*Click here to enter text.*\*If not, Go-2-Tender can help you to identify opportunities in the Public Sector market.* |
| **Commitment to the Workshop** |
| **What is your objective for attending?**Click here to enter text. |
| **Is the senior management of the business committed to developing business in the Public Sector?**Yes [ ] No [ ]  |

**Signed:** Click here to enter text.

**PRINT:** Click here to enter text.

**Position:** Click here to enter text.

**Date:** Click here to enter text.

In order to progress your application InterTradeIreland will be required to hold and process some of your personal data and we have detailed policies in place to do so.

You can find our Privacy policy [here](http://www.intertradeireland.com/tools/privacy_statement/) and Data Retention Policy [here](http://www.intertradeireland.com/tools/privacy_statement/) and on our website [*intertradeireland.com*](http://intertradeireland.com)

Please tick that you agree to InterTradeIreland and its partner organisations holding and processing your data in line with our privacy policies.

**The completed application form should be returned to:**

***laurak@envision-ni.co.uk***

**\*\*Mentoring**

**On completion of an online workshop, companies will be eligible to apply for free, follow on mentor support.** You can use this time to develop your tendering skills or get support with a live bid (should one be available).

InterTradeIreland have a panel of experienced mentors that offer one-to-one support should you choose to apply for it. More information on this and the application process will be provided during the online workshop.

Please note due to the pandemic and Government guidelines, mentoring will be delivered remotely e.g. through a combination of video conference meetings, off site document review, and documentary/email feedback.